Deliveries of pallets to d-log

All items that are delivered to d-log must <u>first</u> be created on the Spiel direkt eG web portal. Nothing may be delivered to d-log that has not been created in the web portal.

Pallet formats

- Pallets must at least be able to be unloaded with a pallet truck:
 - o i.e. the pallets must not be too low
 - i.e. there must not be a continuous wooden board at the bottom of the pallet
- At least one side of the pallet should have a length of 115-140 cm (suitable for high racking without repacking)
- Height of 1.90 m should not be exceeded

Awards/Content

- Single-variety and mixed pallets should be labeled accordingly.
- The number of items and PUs must be indicated on the pallets.
- Only the article numbers (SKUs) of Spiel direkt eG apply. If these cannot be specified, the EAN code must be given.
- CEs may not have the same EAN as the individual article.
- In the case of mixed pallets, different SKUs must be clearly separated (e.g. separate by cardboard in the case of layers), only single-variety cartons instead of mixed cartons on the pallet.
- If mixed cartons cannot be avoided, they must be clearly labeled as such. If unmixed cartons cannot be avoided, they must be separated by type using other containers (bags, small cartons, etc.).

Contact person for deliverers

Many freight forwarders would like the sender to provide the recipient with a contact person (name, e-mail and telephone number).

The following data must be used for this (and only for this!):

E-mail address: we-wa@d-log.de

Contact person: Oliver Tesic Phone: 0176 18979729

Niklas Rochel Phone: 0170 5795401

Delivery and notification

Deliveries of pallets or containers by forwarding agent to d-log must be notified by the forwarding agent via Cargoclix (Cargoclix is generally known to all forwarding agents).

This link takes you to **Cargoclix**: https://www.cargoclix.com/d-log. Furthermore, the links to the Cargoclix user manuals for freight forwarders in German and English:

- in DE: https://spiel-direkt-eg.de/pdf/cargoclix/Quick-Manual-for-Carriers_DE.pdf
- in EN: https://spiel-direkt-eg.de/pdf/cargoclix/Quick-Manual-for-Carriers_EN.pdf

Delivery is made to:

d-log GmbH, New Cologne Shaft 14-18, 45355 Essen

In addition, the delivery including delivery bill must be announced by the publisher via the following e-mail address: **anlieferung@spiel-direkt-eg.de**